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## High Meadows Foundation

### Sustainability Fund *for* Research, Education and Civic Engagement

The High Meadows Foundation Sustainability Fund requests proposals for campus sustainability projects, with an emphasis on measurable outcomes and culture change. The fund was created to accelerate sustainability efforts in research, education and civic engagement, as outlined in the Princeton Sustainability Plan - with particular (but not exclusive) emphasis on student projects linked with campus as a living laboratory. All disciplinary approaches are welcome, especially those that combine the sciences, humanities and social sciences in creative way.

Please note: The High Meadows fund is not meant for repeating initiatives unless there are obvious enhancements or new dimensions to the initiative/event.

#### Tips for a Smooth Application Process:

- Submit the funding request **at least** 30 days before date of proposed project. Funding will not be granted retroactively!
- Budget must indicate any other funding sources and provide an itemized list of costs. The Office of Sustainability can help provide examples of sustainable sourcing or companies if needed. If you have any questions about any budget items, contact Lisa Nicolaison ([ln2@princeton.edu](mailto:ln2@princeton.edu)).
- Make sure to inform the Office of Sustainability if any changes are made to the project after funding has been awarded, especially if it impacts the total budget.
- Funding will not be provided up front. Students or student groups who receive funding will be required to submit annotated receipts for all relevant expenses to the Office of Sustainability for reimbursement.
- If the project requires large purchases, it is possible the Office of Sustainability can place the order to simplify reimbursements.
- Award recipients are required to complete the [Assessment Report form](#) within 30 days of the project's completion. The report should detail the use of High Meadows Foundation funding and outcome of the project. Future requests for funding will not be considered unless this report is received.